Central Ohio Area Service Committee Meeting Minutes

19 January 2025

Meeting called to order at 2:00 P.M.

Serenity Prayer recited

Service Prayer read

The Twelve Traditions of Narcotics Anonymous read

The Twelve Concepts for NA Service read

| BACK TO GROUPS:   * Motions   + 2024-10: Convention Policy * Nominations for open ASC positions:   Responsibilities described in the [area policy manual](https://nacentralohio.org/wp-content/uploads/2024/02/COASCNA-Policy_v.8.08.docx.pdf)  *Open positions in administrative body includes:*   * Vice Treasurer- NONE * RCM Alternate- NONE * Nominations for open Ohio Region positions:   + NONE * Action items   + Survey from [NAWS](https://go.na.org/e/1004602/survey/6vd1db/6355401666/h/83QbeAz9gOtZSHYlpgDgmskVomomSTGmPVrj_-bBZdE)   + Interim [WSC](https://go.na.org/e/1004602/conference/6vd1df/6355401666/h/83QbeAz9gOtZSHYlpgDgmskVomomSTGmPVrj_-bBZdE) |
| --- |

# Roll Call:

As reported on the [sign-in form](https://forms.gle/yRZr2UAJrbySThmS8) (so please be sure that you are signing in with complete information; this is especially important for GSRs/Alt GSRs so that your group maintains their active status and can vote):

| Brooke S. | Newsletter Chair, GSR Good Morning Group |
| --- | --- |
| Bethmc |  |
| Tahja C | GSR WIR |
| Amanda M | GSR |
| Corey G | Vice Chair |
| Lynnette TL | GSR |
| Kenzie T | H&I chair |
| Seth G | GSR Fill in |
| Lisa G | ASO Chair |
| MRS | GSR |
| Josh H | GRS Monday Miracles |
| Vicky J |  |
| Harold P | Gsr |
| Fred P | GSR Heart 2 Heart |
| Harley D |  |
| Jennifer S | Fill in GSR |
| Donnetta W | GSR./ Outreach Committee |
| Olivia k | Gsra |
| Byron B | GSR |
|  |  |

Also present were: Lynette CD, James G, Tammy S, Patrick, Jeff, Cheryl, Robert, Fred S, Wanda

Groups include: Gay Joyous and Free, Promise is Freedom, Free at Last, Together We Can, Freedom Through Fellowship, Women in Recovery, Good Morning Group, Meshugeneh, Trust The Literature, Spiritual Not Religious, Monday Miracles, Heart2Heart, Saturday Night Live, Hope is Found Here, Serenity, The Journey Continues, Never Alone Never Again, U Grow Girl, Out in Recovery, High Hopes

There were a total of 29 individuals in attendance, and 20 groups represented. Please remember to use the [sign-in form](https://forms.gle/yRZr2UAJrbySThmS8) to mark your attendance at the meeting, including the group you represent (for GSRs). To vote, a group needs to have had a GSR present at two of the last three Area Service Committee meetings.

# Minutes approved:

December minutes approved

# New Group Recognition:

* New Group recognition NONE

# New Group Service Representative(s):

* New GSR recognition Patrick (Trust the Literature), Jennifer (Gay, Joyous, and Free alternate)

# Brief financial assessment from Treasurer:

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

Here are the tasks that were completed for the month of December:

The bank account beginning balance was $10,761.88.

* PayPal (electronic) donations totaled: $329.83
* Checks/money orders grp deposits totaled : $177.72
* Christmas Fest Event donation 80.65

group donations totaled: $588.20

Interested members and groups can donate with PayPal to [coascna.treasurer@gmail.com](mailto:coascna.treasurer@gmail.com)

**Account withdrawals/debits:**

| **Expenses - Description** | **Amount** | **Paid To** | **Check #** |
| --- | --- | --- | --- |
| ORSCNA (20% of $588.20 = $117.64) |  | ORSCNA |  |
| Service Office Phone/Internet | $ 116.80 | Breezeline | 1302 |
| COAONA office rent for December | $ 300.00 | Randy Birchfield | 1300 |
| Renewal of annual Insurance policy | $ 401.00 | Ohio Mutual Insurance Group | 1304 |
| WordPress - nacentralohio.org (domain) | $ 338.00 | Paul Matherny | 1305 |
| Reimbursement for H&I printing cost | $ 63.75 | Aaron Hurst | 1306 |
| ASC rmeeting rent - Jan., Feb., & March, 2025 | $ 60.00 | Lower Lights Church | 1307 |
| COAONA office rent for January, 2025 | $ 300.00 | Randy Birchfield | 1308 |
| New Year's Event - ASC approved | $ 500.00 | Robert Simpson | 1309 |
| Billboard - ASC budget approved funds | $ 2,004.00 | Paul Matherny | 1311 |
| Additional NYE- facility rent - ASC approved | $ 150.00 | Robert Simpson | 1312 |
| Christmas Fest Event - ASC approved | $ 410.00 | Tahja Crawford | 1315 |
|  | $ 4,643.55 |  |  |

There ten (10) outstanding checks:

* ORSCNA August donation - check #1296 in the amount of $91.98
* ORSCNA September donation - check #1299 in the amount of $180.08
* ORSCNA October donation - check #1303 in the amount of $106.89
* Breezeline – (last payment 12/15) – check #1310 in the amount of $136.97, which is the amount we are reimbursing Jarrod G. for c.c. payment
* World Service ? (WSR) – ASC approved one-time donation check #1313 in the amount of $500.00.
* Janet B. Williams – reimbursement for U.S. Postal Stamps – check #1314 in the amount of $14.60
* ORSCNA November donation - check #1316 in the amount of $150.83
* Randy Birchfield – February rent – check #1317 in the amount of $300.00
* Jarrod Grossman – reimb. for payment of $136.97 check #1318 for Breezeline invoice, which was late (now set up auto-debit)
* ORSCNA December donation - check #1319 in the amount of $117.64

Total amount of outstanding checks = $1,735.96

December’s statement ending balance $6,706.53 – $1,200.00 = $5,506.53 – outstanding checks ($1,735.96) = $3,770.57 actual bank balance.

The following items will be attached for record and attached to the minutes.

* Bank Statement for December 2024
* Account Log File
* Financial workbook
* Group Donations file

In loving service,

Janet B.W., COASCNA Treasurer

# Unfinished Business:

* Updated Convention Policy (TABLED until February ASC)

# Agenda Business:

* Budgets and Check Requests:
  + RCM requests $105.71 for Ohio Regional Service Committee meeting (PASS 17:0:0)
  + Outreach subcommittee requests $500 budget for subcommittee work (PASS 12:1:5)
* Elections:
  + NONE
* Motions
  + NONE

# Group Reports:

The meeting information is on the [COANA](https://nacentralohio.org/) website. Due to the limitations of our meeting space and policy stating that only prepared reports be included in the minutes, oral reports will not be included here. GSRs can submit written reports ahead of time ASC at [this link](https://docs.google.com/forms/d/e/1FAIpQLSf99cTRdmPsQvHJtclN5hDWhMc5_igI2C8i6Yv-FELNR67eCg/viewform?usp=sf_link).

Please email any questions about the accuracy of meeting information or revisions needed due to closing or changes to a meeting to PR at [coascna@gmail.com](mailto:coascna@gmail.com).

| Good Morning Group | Attendance is good. No assistance needed. We are in need of an alternate secretary. We are in need an alternate GSR. We are in need of a treasurer ours term is coming to end. We made a $25 donation. |
| --- | --- |
| Gay, Joyous, and Free | GJF is doing well, no upcoming events, and no needs at this time |
| Out In Recovery | Our meeting is doing well! Nothing to report at this time. |

# Administrative Reports:

## Chair Report: (James G)

January chair report

Good afternoon family, thank you for showing up today.…

Our next ASC meeting will be Feb 16th @2pm at this same location.

I wanted to share some Insite with the area service body that was revealed to me as I was reviewing the current Convention Policy. It is important for us to understand that our Bi-yearly conventions are not the funding source of Narcotics Anonymous. I do not want our area service body to become reliant on the Conventions donation back to the area to support events, subcommittee budgets and other misc. expenses…

I would like to encourage subcommittees to follow H/I and find ways to be self-supporting.

When we have area events what can we do together to financial support this event and return with a donation back this area.

The previous convention committee made a 8K donation back the area last Feb which left this Area with a ending balance of 14K. As we sit here today in Jan our current balance is 3K.

With 5 months left in our fiscal year, let’s work together to be prudent with our money, and finds ways to give back to the ASC funds that we use to support events and projects.

Inn loving service, James G

## 

## Vice Chair (Corey G)

Hello! I hope everyone is having a great month so far! I am grateful to be here to be of service and I am grateful for everyone here today for being of service to our area. I do not have anything to report on at this time, but I do want to share that I have created a binder of our area's and subcommittee's policies for our ASC to access during ASC meetings. This binder includes not only our ASC policy, but all of the subcommittees as well. I did this in order to support our ASC in having a quick reference to our area's policies for whenever we need to discuss policy, whether it be a question about if we have one or what's within its contents. If anyone has a question please ask and I will be glad to assist. Thank you and lets have a phenomenal meeting!

## Treasurer: (Janet via James)

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

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In loving service,

## Vice Treasurer (OPEN)

NONE

## Secretary: (Lis R)

I'm an addict called Lis, and I serve as secretary for this area. For GSRs and alternate GSRs, please make sure that I have your placards- hand those to me before you leave so that I can ensure stickers are updated for everybody. Make sure you sign in. I have names recorded, but I might not spell it right if I don’t have a written record. I also might not have your contact info right, and might not have your contact info at all, if you're a new trusted servant. So make sure you're signing in, and we can get you the information from the minutes and the Area Service Committee if you have any problems. I have seen fewer bounces, so we're getting those cleared up. There are still some. If you do have any problems, please let me know. Happy to work through those with you as we've been moving forms online. Happy to point you in those directions as well because digital forms make it far easier for me to move things over and get rid of any errors with illegible handwriting. I appreciate the work that you all do to make this a great area to serve.

## Vice Secretary (Tammy S)

“My name is Tammy. I'm your Vice Secretary. Thank you for your vote of confidence last month to vote being in this position, I hope to be a help to Lis and service to you when I do that, no matter.” (as transcribed)

## Regional Committee Member: (Lynette C-D)

"Dear Family,

I attended the Regional Committee meeting on 1-11 and 1-12-25 hosted by the (FRASCNA) Five Rivers Area of NA located in Fairborn, Ohio.

During my report I did provide information regarding our area including:

a summary of our PR committee projects provided by Meagan P.

I mentioned the incredibly well attended Learning Day hosted by our H&I sub-committee

and was reminded to announce our April H&I Pancake Breakfast (by the way we need to make sure this event gets forwarded to the webmaster @naohio.org as well as our nacentralohio.org.).

I also noted that we did send donations to the region over the past quarter, however at the time I had not received the receipts from the treasurer so they are not a pat of this report yet.

I next shared our discussion and subsequent motion to the Ohio Region requesting thm to support the Arizona Region's 2 motions at the 2025 Interim WSC .pertaining to creating project plans to make literature available to incarcerated populations. Paul M. had already reached out to the regional chair, RD, RDA, and secretary and provided them copies of all the pertinent documents, and I passed out a hard copy of the same documents for the RCMs to review at the meeting and they were given the opportunity to ask questions after my report. This issue was discussed in the RCM/RD meeting Saturday afternoon and the motion was submitted in new business on Sunday and was passed.

Open Service Positions:

Vice Secretary

Vice Treasurer

Vice Webmaster

OCNA AC (3-year)

Note: Tammy Resigned her position as Vice Secretary - something about finances I believe.

Since I did not request a check up front, I am submitting receipts for reimbursement for 1/2 of hotel (I stayed overnight by myself as I prefer), gas and meals totaling $105.71 Thank ou for allowinf me to serve in this position.

ILS

Lynette CD"

## Regional Committee Member Alternate (OPEN)

NONE

# Subcommittee Reports:

## Convention Committee: (BEN L)

## Convention Treasurer: (Jarrod)

Financial statement attached (via Ben L)

## 

## Area Service Office (Lisa G):

Good afternoon family. We have been selling literature, answering the phones, connecting members to groups and resources, and providing other services to members and groups in our area. Our subcommittee meets the first Sunday of each month at 4PM via Google Meet; login details are on the web site. Area service office hours and literature costs are available at nacentralohio.org.

Since the last ASC, the ASO sub-committee has:

* Welcomed two new office volunteers for Tuesdays – Cherie S for Jan and Crystal starting in Feb
* Committed to keeping at least 10 schedule packs (of 10) and 10 packs (of 10) of the 10 suggestions available for members
* Decided which dates the office will NOT be open for 2025. PLEASE NOTE: Our NA area service office will be closed on all federal holidays, plus the full weekends of major holidays. The closure dates for the whole year will be posted on the office window, they will be announced here and noted on the website in a timely manner. For the remainder of January and through April, we will be closed Monday, Feb 17.
* Committed to sending first-of-month reminders of closure dates to all ASO office and phoneline volunteers.

We are in need of pending/wait list **phone line volunteers**. This allows us to quickly fill gaps when members complete or step away from their current phone line shifts. Please contact Lisa G. if interested.

Reminder that our NA area service office is a SERVICE office. We are here to help you in carrying the message to addicts. We are willing to print items, but we do not finalize or change documents to be printed. Should you run into any issues, please contact Lisa G at 614.209.3327.

Here are some updated statistics and treasurer reporting for December report (November stats):

Starting Balance: $2,869.64

· Literature sales: $1,683.74

· Actual amount received: $1,672.85 [credit card refund caused the larger than normal discrepancy]

· Additional receipts: $0.00

· Expenses: $1,552.45

· Discrepancy between sale amount and amount received: [there are sometimes differences between order total and money order amount]: -$10.89 [credit card refund caused the larger than normal discrepancy]

· Square processing fees: $40.15

· Number of sales: 41

· Treasurer workbook ending balance: $2,904.04 [accounts for all pending deposits and checks]

· Month ending bank account balance: $3,671.15 (from bank statement)

· Inventory: $8,164.50 (from inventory document)

· Number of phone calls: 71 (from Breezeline call log)

If you need to reach **our service office** with any issues you may experience, please emailing us at [cbusofficeofna@gmail.com](mailto:cbusofficeofna@gmail.com), or call Lisa G. at 614.209.3327. If you have an update to group information, please email [coascna@gmail.com](mailto:coascna@gmail.com) to have the website and downloadable PDF updated.

The following treasurer documents have been provided to our area service committee secretary:

* + December 2024 Huntington Bank Statement
  + Service Office Treasurer Workbook
  + Service Office Account Log

In loving service,

Lisa G. and the Area Service Office Committee

## Hospital and Institution (Kenzie):

Good afternoon!

We have a date for the H&I Jail Break Pancake Breakfast! Mark your calendars for April 5th. The flyer is on the website. Tell your friends.

We had an open house for our January subcommittee meeting where we brought together a lot of people who participate in H&I. We also had three people come who have never done H&I before. This was a great way to let everyone know what meetings needed support and we were able to fill most of those vacancies.

If you or anyone you know wants to get involved, please contact me at 614-204-375 or attend our next subcommittee meeting on February 2nd. We usually meet at 2 but in February we will be meeting at 2:30 at 1113 Parsons Ave public library.

Thanks!

Kenzie

## Newsletter (Brooke S):

"Good afternoon family,

The newsletter has moved to a quarterly Newsletter! You will receive the next one in your email April 1st. There will still be printed copies at the April ASC but there will be a limited number of copies. Our next subcommittee meeting will be March 2nd on Zoom only. The link and password are on the new flyer and if not already will be on the website under “newsletter” soon. Thank you for all your support. We currently have 31 subscribers! Thank you to everyone for helping to get the word out. I appreciate the hard work of the committee! We will have a game and maybe some jokes in the next issue. It is after all coming out on April fool’s day! Again thank you for your support and have a wonderful day!

With Love

Brooke S."

Action item: Please continue to share and encourage people to subscribe! coascnanewsletter614@gmail.com

## Outreach (Byron B):

## Hi Family,

## Outreach is on the move. We have a list of meetings needing support, and a format to list them and all meetings. We will be working with groups to address their needs.

## We have a budget ready to go. We have ideas for fundraisers. We are starting with learning event called,” N A Know” (like in the Know). Raffle tickets for group supplies; coffee, cream, sugar and cups.

## We have an information card designed with our goals and members.

## We look forward to strengthening our groups and bring more representation to our area body. We would like to encourage fundraisers for groups and committees through home groups; before the pandemic we had events almost every month. Let’s have clean fun again.

## 

## In Loving Service,

## Byron B Outreach Chair

## 

## Public Relations: (Megan P):

**Date:** 1/17/2025

**Chair:** Megan P.

**Last Subcommittee Meeting**: 1/5/2024

**Next Meeting:** 2/2/2025, 1 pm Parsons Library

**Website Statistics:**

* December - pending
* November - 2,933
* October - 2,894

**Check Requests:**

None

**Projected February Check Requests:**

* Post N’ Pass Prize ($150)

**A message from the Chair (read by Olivia K.)**

Megan P. here…. Happy Sunday! Today’s verbal PR report will be the highlights only. Before the highlights, I want to briefly state that I support Motion 2024-10; *to change the convention’s prudent reserve from $7000 to 75% of total convention intake starting with the 2026 convention and all future conventions and donating the remaining 25% to the ASC.* The convention committee needs accessible and adequate funds for contracts and projects; this opens the doors to new venue opportunities, allows the committee to focus on attracting new members, and relieves the stress of asking Area for funds back, after generously donating. Unity is key in supporting a committee that brings such a large and historic gathering to the Central Ohio NA fellowship.

**Here are the PR highlights for the month:**

* Eleven members attended the PR Subcommittee meeting, three were first timers.
* A draft of the updated PR policy with the social media section will be provided at February’s ASC.
* Never Alone, Never Again won the Post N’ Pass. Six home groups participated.
* The OSU Presentation on January 6th was attended by Megan P., Paul M., Samantha R., and Wayne S. and Brandon M. (an incarcerated member). The next presentation is February 3rd.
* The Subcommittee is working on putting together an events calendar for 2025. We are exploring events like First Step Fridays, Juneteenth, Latino Fest, PR Workshop at OCNA, and mini PR workshops after meetings for members interested.
* The Subcommittee has an ad hoc committee dedicated to website improvements suggested by the fellowship; subtle changes with the website may occur, so it’s a good practice to refresh nacentralohio.org, and clear your cache.
* More information on open PR projects and updates are in the written report. See Megan P. with any questions, comments, or ideas!

*\*end verbal report*\*

**Open PR Projects**

*OSU Med School*

* Feb 3 Presentation - New members Bobby W and Samantha R. to join Megan P. and Paul M.

*PI Community Tables*

* Completed Registration for Franklin County First Step Re-Entry Program (First Fridays).
* Discussed Latino Fest, Juneteenth, Island Party Table, and other events.
* Subcommittee is creating an event list for 2025. NA members with event ideas, please reach out.

*Billboards*

* The Alum Creek/Livingston Billboard and South High / 104 Billboard are still live.

*NA Website*

* Izzy S. is leading the ad hoc committee for website improvements. They had a meeting in early January to discuss next steps. They made progress and cleaned up the meeting list.

*High School Presentations*

* Jonathan S. emailed eight schools in the area. No responses as of yet. We are reaching out to the second round in February.

*PR with the Fellowship*

* PR Regional Discussion; Subcommittee will be assisting in the PR Workshop at OCNA.
* PR Subcommittee coordinated first incarcerated member to share their story at a local NA meeting.

*ODRC / ODRC Virtual Prison Meeting*

* ODRC leadership meeting: Guidelines are still in progress per ODRC leadership.
* ODRC virtual prison meeting pilot - no changes, other than an Alaskan facility joining, in which we reached out to the local Area to notify service members.
* Speaker jam in the works with Central Ohio NA members and other Ohio Areas.

*Additional Projects:*

* NA PSAs – emailed OSU Buckeye TV to inquire about NA PSAs.

**Subcommittee Project Overview:**

| **Project** | **Summary** |
| --- | --- |
| Post N’ Pass | A flier-drive contest for homegroups. Homegroups are encouraged to use the Post N’ Pass kit to post as many PR pull tab flyers and business cards in their area. They report the number of locations and then pass the kit to another homegroup. Competed Homegroups: Aging in Recovery, U Grow Girl, Journey Continues, Out in Recovery, Never Alone, Never Again. |
| Health Care Professional Presentation - OSU Medical School | Monthly PI presentation to OSU 4th year med students/future doctors. The average class is approx. 25 students. The presentation is a powerpoint overview of the Narcotics Anonymous program followed by a variety of “mini” shares. The presentation is to inform health care professionals that NA is an accessible and credible program of recovery. |
| PI Community Tables | Setting up a table at a public event to provide information on Narcotics Anonymous. At least two trained members attend and have literature available. Corey G. created an event tracking sheet for the PR Subcommittee Google Drive. |
| Billboards | Billboards are a recommended way by the PR handbook to provide NA public information, including the website and phone number. |
| NA Website Survey | The PR subcommittee created a survey to get feedback from Central OH NA members to improve the website. Izzy S. will review the data and compile a “wish list” and work with the webmaster on the top 3-5 ideas. The survey is available on the homepage of nacentralohio.org. |
| High School Presentations | PR Subcommittee Members want to develop an NA presentation for High Schools so students and staff can know NA exists and access resources if/when needed. |
| Central Ohio PR Requests | Central Ohio PR receives requests by phone, email, and referrals from the office. Requests are from professionals seeking information on the NA program. |
| PR with the Fellowship | The Central OH PR Subcommittee goal is unity and sharing ideas. We connect with other PR service members to support one another in our efforts to share the message of NA. |
| ODRC (Ohio Department of Rehabilitation & Corrections) Monthly Leadership Meeting | Central OH PR & H&I meet with ODRC on a monthly basis to review open and potential projects. Projects include NA information on tablets, Re-Entry Tip Sheet, Virtual Meetings, ODRC Shout Outs, Speaker Jams, PI tables, and more. Consistent communication and discussion is imperative because it allows NA to provide public information, resources, and services to the incarcerated. One of the goals of PR in the PR handbook is to build trust and credibility with professionals in our Area. |
| ODRC Virtual Prison Meeting Pilot | The ODRC Virtual Prison Meeting Pilot is a virtual prison meeting started with the Allen Oakwood facility. The meeting is the 1st and 3rd Tuesday of the month. ODRC approves what facilities log-on, and if any of those facilities are outside the Central OH area, PR contacts those Areas. The goal for the virtual meeting pilot is to allow ODRC to develop a virtual meeting protocol. They needed to have a running meeting in order to understand what needs to be in the guidelines. After ODRC completes guidelines, it is best to move forward with “next steps” so this plan can be shared across the state of Ohio and ODRC professionals can discuss opportunities with their local NA service bodies. More information on next steps and the Virtual Prison Meeting Pilot can be found in the summary handout. |

## Writing Steps for Recovery: (Aaron H)

# Ad-hoc Reports:

## Addithon (OPEN):

Replaced with Christmas Day event (Tahja presenting)

## New Year’s Eve (Robert S.):

COASCNA,

The New Years Eve event was a success. We showed up, we did the thing and a place was available for the addict who needed a safe place to be. Trusted servants showed up for their respective groups to host the meeting during their times. Some people showed up early to help with decor and even 2 people volunteered to man the kitchen for most of the night.

After food tickets, we brought in $211 which was given directly to our treasurer.

In donations, between 50/50 raffle, and the 7th tradition from all 4 meetings, we brought in $92.25 which was also given directly to our treasurer.

I have signed receipts for which both are available alongside all the other electronic copies of receipts.

In counting the receipts, we spent $497.90. The only issue I had was a loss of the ice receipt. As I gave cash in the exact amount of $20, I simply input that into the spreadsheet though I do not have record for it. The remaining $2.10 blended together with the profits for the night.

[Attached here is a link for the spreadsheet outlining all expenses in detail](https://docs.google.com/spreadsheets/d/117dBdNFNllNzOwgnWTYJXvgzPAZF0UXU2X21VqRBceM/edit?usp=sharing)

[Attached here is a link to all the receipts collected for the event](https://drive.google.com/drive/folders/1K8wG-ZwzFHJULW7xpG3TG-4EObqEwe66?usp=drive_link)

All remaining items, including decor, non perishable food, and items such as cups, cutlery, coffee, were given to Janet W. to keep for Area purposes.

-Robert S. NYE Chair

## Unity Day (OPEN):

NONE

## 

## Archives (Mark R):

Good afternoon family,

I continue making progress with the archives. I’m still working on scanning the older minutes in, but I have also been working my way backwards through 2024/2023 to get the important files sent by the Secretary uploaded. Below is the link that can be distributed to anyone and can be added to [www.nacentralohio.org](http://www.nacentralohio.org) website. The security has been checked – the Archives Gmail email address and the Secretary Gmail email address have full access to the archives and all other access will be view/download only. Thank you for the opportunity to serve our area.

<https://drive.google.com/drive/folders/19sxwjqECEmSAxDEEUMlX5Nx1RQ66pbPo?usp=drive_link>

In loving service,

Mark R., Archives Ad-Hoc

## Audits (Mark R):

NONE

## OCNA FUNDRAISER (Laura P):

NONE

# Nominations to Fill Open ASC Positions:

Current Open Positions:

Responsibilities described in the [area policy manual](https://nacentralohio.org/wp-content/uploads/2024/02/COASCNA-Policy_v.8.08.docx.pdf)

* *Vice Treasurer*
* *Alt RCM*

# Nominations to Fill Open RSC Positions:

Current Open Positions:

* OCNA 41 Chair - No nominations made
* Public Relations Chair - No nominations made
* Vice-Webmaster - No nomination made

# Sharing Session:

* NOTE: The Sharing Session is, by its nature, spontaneous and organic, with no previously prepared reports or materials (and policy states that "In order to be included in the minutes, reports must be neatly written or typed and submitted to the secretary via email or at the ASC meeting. 1. Forms will be provided by the Secretary each month for reports.” Actions stemming from the Sharing Session are a part of Unplanned Business. If you know prior to the ASC meeting that you would like to request the body take a particular action, you can submit an item for inclusion in the agenda by completing the [Agenda Item Request](https://docs.google.com/forms/d/e/1FAIpQLScSp4sU94YoRyc1bAkOQoUevySCt4R-pk3gLxt2ZWpsTX_CNA/viewform?usp=sharing) form. That and all other commonly used forms can be found on the [Forms Library](https://docs.google.com/document/d/1muVT8kc8nLCv1u1OoHVjhONO6eRGBvi26s43IxscDTE/edit).

# Unplanned Business:

* NONE

# Pre-Agenda Business:

NONE

# Adjournment:

Chair Adjourned the meeting with a moment of silence followed by the serenity prayer

Next ASC meeting: 16 February 2025 @ 2pm EST

| Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants | | | |
| --- | --- | --- | --- |
| Administrative Committee | | | |
| Chairperson | James G | 614-204-3432 | Jtlgreen@yahoo.com |
| Vice-Chairperson | Corey G | 614-390-0394 | coreymgreen4@gmail.com |
| Secretary | Lis R. | (330) 541-5872 | COASCNASec@gmail.com |
| Vice-Secretary | Tammy S | (614) 323-4681 | tammyk054@gmail.com |
| Treasurer | Janet W. | 614-506-0768 | [jbogin3@gmail.com](mailto:jbogin3@gmail.com) |
| Vice-Treasurer | \*\*\*OPEN\*\*\* |  |  |
| Regional Committee Member | Lynette C-D | 614-432-0601 | iamlightlcd@gmail.com |
| Regional Committee Member Alternate | \*\*\*OPEN\*\*\* |  |  |
| Subcommittee Chairpersons | | | |
| Area Office Chairperson | Lisa G | 614-209-3327 | [lisagottmk@hotmail.com](mailto:lisagottmk@hotmail.com) |
| COACNA 31 Chairperson | Ben L | 614-580-5128 | blaceytape@aol.com |
| Hospitals & Institutions Chairperson | Kenzie T | 614-204-3765 | kenz823@icloud.com |
| Newsletter Chairperson | Brooke S | 614-284-1856 | coascnanewsletter614@gmail.com |
| Outreach Chairperson | Byron B | 614-354-8701 | [outreach.nacolumbusohio@gmail.com](mailto:outreach.nacolumbusohio@gmail.com) |
| Public Relations Chairperson | Megan P. | 614-600-6339 | [megpowell11@gmail.com](mailto:megpowell11@gmail.com) |
| Writing Steps in Recovery Chairperson | Aaron H | 614-896-4138 | aaronhnacolumbus@gmail.com |
| Archives | Mark R | 614-270-1274 | coascnaarchives@gmail.com |

COASCNA Activities Calendar for 2023-2024

March, 2024

Sunday, March 17th – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Quarterly subcommittee budgets due for April - June.
2. Unity Day Proposal Due
3. ASC shall conduct a bi-annual Area Service Inventory *(as outlined in “A Guide to Local Service”)* - Proposal due in April. (*Odd years*)
4. Voting on CAR motions (*even years only when WSC is held*)

April, 2024

Saturday – Sunday, April 13th & 14th – ORSCNA Quarterly Meeting @ Location TBD

Sunday, April 21st – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Announcement of the election of COASCNA Trusted Servants in June
2. COACNA audit (*for the off years*)

May, 2024

Sunday, May 19th – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Nominations due for COASCNA Trusted Servant elections in June.

Friday – Sunday, May 10th – 12th – ORSCNA Spring Retreat @ Tar Hollow State Park – 16396 Tar Hollow Rd.

June, 2024

Sunday, June 23rd – ASC Meeting (MOVED FROM JUNE 16th DUE TO FATHER’S DAY) – 2:00pm @ Lower Lights Church 1066 Bellows Ave and on

1. Elections of COASCNA trusted servants except Convention Chairperson.
2. Area Conscience for ORSCNA Trusted Servants nominations.
3. Quarterly subcommittee budgets due for July – September.
4. Form Addithon and New Year’s Eve ad hoc committees – proposals due at July ASC.

July, 2024

Saturday – Sunday, July 13th – 14th – ORSCNA Quarterly Meeting @ Canton, Ohio

Sunday, July 21st – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. The records of the COASCNA General Fund will be audited by the Area Auditing Ad hoc Committee.
2. Form Audit Ad-hoc subcommittee to complete annual audit of COAONA account.
3. Addithon and New Year’s Eve proposals due.

August, 2024

Sunday, August 18th – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Results of the Audit of the COASCNA General Fund due (*The fiscal year of COASCNA extends July 1 through June 30)*
2. Results of the Audit of the COAONA account due
3. ASC Treasurer begins filings for IRS, State of Ohio, & Ohio Attorney General (*due by November 15th*)

September, 2024

Sunday, September 15th – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Quarterly subcommittee budgets due for October – December

October, 2024

Friday – Sunday, October 10th – 12th – ORSCNA 12th Step Retreat

Saturday – Sunday, October 15th - 16th – ORSCNA Quarterly Meeting @ Location TBD

Sunday October 20th- 2:00pm @ Lower Lights Church, 1066 Bellows Ave

November, 2024

Sunday, November 20th – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. OCNA Fundraiser Ad-hoc subcommittee – proposal due at December ASC.
2. Annual Area Office insurance payment due.